



ADDENDUM #1

To: All Companies Interested in Submitting a Bid
From: Heather Mell, Purchasing Agent
Bid: Printing of Municipal Billing Statements (Bid #PUR1018-092); Dated: October 31, 2018
Subject: Addendum #1 (1 page)
Date: November 2, 2018

The following questions and/or clarifications were asked relative to the above-listed Request for Bid. This memo is sent for clarification to all companies to whom the bid was sent.

Question: This is for paper forms in quantity of 400,000 with a 1 time delivery to be used by the City to print utility bills on?

Answer: Correct.

Question: There is to be no printing of consumer utility bill information, handling and/or mailing of utility bills to be included in the bid?

Answer: Correct.

Question: Printed forms only, without any consumer billing information are the deliverable for this?

Answer: Correct.

All addenda that you receive shall become a part of the contract documents and shall be acknowledged and dated on the bottom of the Signature Page (page 11). The deadline for bid submittal is Friday, November 9, 2018 at 3:00pm CST.
